M-STEM ACADEMIES
UNIVERSITY OF MICHIGAN

2021 M-STEM STUDENT LIFE FACILITATOR (Virtual)

Job Description

Student Life Facilitators are responsible for assisting with the planning and implementation of non-classroom activities for M-STEM participants designed to promote community building, social networking, acclimation to college life, and adherence to M-STEM values. Student Life Facilitators will assist with and contribute to activities in the Pathways to Success class as well as plan and implement activities during the evenings and weekends. Student Life Facilitators need to be flexible and willing to adapt to unique challenges, accepting tasks as they arise and are assigned by supervisors.

Qualifications and Requirements

Eligible candidates must be in academic good standing at time of employment (minimum 2.0 cumulative and term GPA). Candidates should have good leadership, planning, and organizational skills and be reliable, adaptable, and conscientious in the performance of duty.

Duties and Responsibilities

1. Attend Staff Orientation & Training and facilitator meetings throughout the duration of the program.
2. Participate in the M-STEM Opening Program.
3. Plan and implement activities related to community building, social networking, acclimation to college life, and adherence to M-STEM values.
4. Coach and mentor a subgroup of M-STEM participants to help them excel in the Summer Program.
5. Assist with other M-STEM duties as needed.

Supervision Received

Student Life Facilitators are supervised by the M-STEM Academies Management Team

Term of Employment

<u>Orientation & Training</u>

June 14th – June 25th	Approximately 40 hours total

<u>Program dates:</u>

June 26th – Opening Program	2:00 pm – 4:00 pm EDT
June 28th - July 31st	20 hours per week

Compensation

$14.10/hour – June 14th – July 31st